

Please complete this form in **Block Capitals**

To \_\_\_\_\_ Bank

Sort Code

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

Branch

(Full address)

## A Customer's Details

Account Name \_\_\_\_\_

Account Number

|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|

Tel No - Work \_\_\_\_\_

Tel No - Home \_\_\_\_\_

Please set up the following Standing Order and debit my/our account accordingly

## B Person/Organisation you wish to pay

Name of Person/Organisation **St John's PCC**

Bank and Branch Name **Royal Bank of Scotland, Burscough Bridge**

Account Number **1 1 2 3 3 6 1 3**

Sort Code **1 6 1 4 3 4**

Reference to be quoted (if any)

## C About the Payment

**Amount Details** (If the amount of the periodic payments vary they should be incorporated in a schedule overleaf)

|   |                            |
|---|----------------------------|
| Amount of first payment (if different) £  | Amount of normal payment £ |
| Amount of normal payments in words        |                            |
| Amount of final payments (if different) £ |                            |

### When Paid

|   |   |
|---|---|
| Day or date of payments<br>(eg Friday 1st, 30th May)  | Frequency<br>(eg weekly, monthly, yearly) |
| Commencing  | Now / / / (delete as appropriate)         |
| Total number of payments <input type="text"/> or Expiry date / / or Until further notice <input type="checkbox"/> |   |
| <b>Special Instructions</b>   |   |

## D Confirmation

I/We acknowledge the Bank will not undertake to:

- (i) make any reference to Value Added Tax or other indeterminate element
- (ii) advise payer's address to beneficiary
- (iii) advise beneficiary of inability to pay
- (iv) request beneficiary's banker to advise beneficiary of receipt

### Bank Use Only

Keyed by  (initials)

Date \_\_\_\_\_

Customer(s) Signature(s) \_\_\_\_\_

Date \_\_\_\_\_

Served by \_\_\_\_\_ of \_\_\_\_\_ Branch

External No \_\_\_\_\_